

**LNCQ Board Meeting**  
March 5, 2007  
St. John's Lutheran Church

**Call to Order**

President CJ DiGristine called the meeting to order at 7:05. She welcomed new board members Tina Hickman for workshops; Cecilia Tomasel and Cheryl Liberty for hospitality; and Rinda Gillespie for secretary.

CJ really appreciates the work of all committee members. She reminded board members to talk to her if they have any problems or feel overwhelmed.

**Minutes of Last Meeting**

Rinda Gillespie informed the board that Sue Hoyt, standing in for secretary at the last General meeting, emailed each board member a copy of the minutes for review. Maxine Tamlin made a motion to approve the minutes. Norma Carter seconded the motion. Minutes were approved.

**Treasurer's Report**

Kit Robinson distributed the profit and loss statement, Jan – Feb. 2007 and the balance sheet as of Feb. 28, 2007. Net Income was \$273.07. Total current assets were \$8,990.87.

**Old Business**

A question was asked how the by-laws are changed. Janet Schramke asked about changing when the newsletter is sent out. CJ will look at the by-laws closer and will discuss in the future.

It was brought up about the installation of officers at the last general meeting and Rinda will be installed at the next General meeting.

Board members are reminded to check their duties listed in Standing Rules of the by-laws.

**New Business**

CJ reported about the tax status of LNCQ. She contacted a tax expert with the IRS and the tax ID# has been inactive. As of today it is reactivated. LNCQ is now required to file the proper forms and pay a one time application fee of \$700 as quickly as possible. The forms are being sent to CJ. The executive board will be responsible for filling out the forms. Discussion was held. Kit moved that \$700 be allotted for the application fee. Donna Winn seconded. Motion carried.

Carolyn Myers reported that the member list and cards are ready to go to the printer. There are 213 members. She is also including the mission statement in the directory and dates for future meetings. The upcoming General meeting dates for 2007 are April 2, June 4, August 6, October 1, and December 3. The Board meeting dates are May 7, July 9, September 10 and November 5. The dates for July and September have been moved to the 2<sup>nd</sup> Monday because of holidays. The directory should be available for the next General meeting.

Discussion was held regarding the newsletter and future possibility of sending it to members by e-mail. Kate Linde, Web Administrator, explained how complicated this would be to set up and maintain with many legal and security issues. It would make more sense to have sufficient space on the LNCQ website in order to include the newsletter. It could be something for the future, but currently the website needs updating. Janet may need \$300 for future software, but needs to do some investigation. She would also like to stop mailing the newsletter to advertisers and email electronic versions instead. Discussion was held about raising the

advertising fees and also raising membership dues. This will be kept on the agenda for future discussion. Janet would like to put more content in the newsletter with more focus on news articles. It was suggested not to publish the minutes in the newsletter to make room for articles. She will try this for a couple of months. It was agreed that there are many ideas for articles and this would improve the newsletter. Maxine suggested to have articles written about the small groups or have the small groups contribute a short explanation about their group for upcoming newsletters. Janet reminded everyone to get their information to her before the deadline.

Kate Linde had many questions about the website and had each committee member look at their forms and information that is currently viewed on the site. If there should be changes, let Kate know. She needs to work up templates and will try to have this ready before the next meeting. Kate informed members how difficult the website is to work with and she would like to work up a written proposal to change the host to Yahoo before the next renewal date in May. The cost is very similar.

CJ reported of the comments and findings of the survey taken at the last general meeting. Some suggestions – to start 15 minutes earlier at 6:45, this will be tabled for right now. There were many pros and cons of having Show & Tell at the beginning or at the end. It will be kept at the beginning of the meeting for now. If speakers need to leave early, it can always be switched to have Show & Tell at the end. Kyle Redente pointed out that if speakers have patterns or displays, it needs to be announced before the break and more attention paid to it. At the last meeting, the Show & Tell took emphasis during the break. It was discussed that the business part of the meeting will be towards the end so the speaker does not have to remain until the end. CJ is trying to make more time for Show & Tell and speakers. Kit Robinson prepared a report of a survey she had taken from lecturers. It was pointed out that most speakers like to watch the Show & Tell to get a feel for their audience. It was also discussed what happens if Show & Tell becomes too long. The Show & Tell chairman needs to monitor and perhaps put on the forms to keep it short. If too many people have Show & Tell, some could be moved to the end, if needed. Show & Tell is also not for a business promotion. It was pointed out in the member survey about bad lighting for the programs. The church does not have other lighting for us to use. Perhaps this should be something to purchase in the future. Members want more workshops. Discussion was held regarding workshops and about sending out letters to quilt shops for possible venues. This has been done in the past and sometimes doesn't work because of conflicts with classes the shops are teaching. CJ said to keep in mind a new venue for the General meetings if we continue to grow. Last meeting was tight at the church. There may be a place in Loveland. Maxine pointed out that four years ago churches were surveyed for meeting places and most were very expensive.

CJ gave kudos to Community Service. Jean Poland and Julie Wilson gave donated quilts to Respite Care which in turn valued the quilts at \$975 and gave back a receipt and acknowledgement of a charitable contribution.

### **Committee Reports**

**Community Service:** Jean reported that April 26 is the next workday and she is looking for a venue for community service, may be at Quilter's Garden. There may be a charity for disadvantaged families and they will look into it and report at the next meeting.

**Exhibits:** No report

**Hospitality:** No report

**Library:** Cathy Sorensen absent

**Membership:** No report

**Newsletter:** Deadline for next postcard is Friday, May 4<sup>th</sup> and full newsletter, July 6<sup>th</sup>.

**Programs:** Kyle reported that Margo Krager, the next speaker for the General meeting, has purchased her tickets and is ready to come. Not many are signed up for the lecture workshop on April 2<sup>nd</sup>. It was suggested to put something on the website for Margo's workshop.

**Publicity:** Stephanie Patterson needs more information to send to newspapers. She would like information on the speakers. Carolyn Myers suggested placing something in the Ticket section of the Coloradoan. Carolyn will have the bookmarks printed and will update the information.

**Retreat:** Maxine said the date is closed for the retreat with 32 signing up. She will have a wait list. She does not have as many prizes this year so is asking for prizes to donate.

**Show & Tell:** Kay Neckel absent

**Small Groups:** Donna Winn reported that there were 15 or 16 new people that started two new small groups. They will be introduced at the next meeting.

**Ways & Means:** Mary Hines absent

**Web Administrator:** See information in New Business

**Workshops:** See information in New Business

**Next Board Meeting:** May 7, 2007

**Next General Meeting:** April 2, 2007

**Newsletter Deadline:** July 6, full newsletter  
May 4, postcard

Meeting adjourned.

Respectfully submitted,  
Rinda Gillespie, secretary