

LNCQ Board Minutes
January 12, 2010

Prior to the meeting, photos of each board member were taken by Sandi Hetrick
Refreshments were available
President Patti Smith called the meeting to order at 7:10 p.m.

New and Old Business

Block Party

Patterns with directions for 3 different blocks were distributed
Patterns on handout will be on website
Blocks turned in at general meetings
December drawing and distribution of blocks to members and Community Service

Proposal Request Form

Handout of Proposal Request Form was distributed
Discussed the idea of helping align efforts of LNCQ board
Process: bring to Executive Board before LNCQ Board meeting
Will help to coordinate efforts, budget approval
Will help keep things flowing during the meeting

Hospitality at General Meetings

12 women have agreed to be greeters at the meeting
They will direct people to tables
Gift bags will be given to new members- include muslin name tag blank
Need to advertise that if you wear your completed / decorated muslin nametag to the meeting you get 1 free ticket for community prizes
Suggestion to put muslin nametag blank on the web site

Discussion about cancellation of December meeting due to weather

In spite of Patti's best efforts, some people did not know the meeting had been cancelled
How to avoid this in the future?
Encourage people to go to the web site
Post meeting cancellations on the web site (need one other person to know how to do this in case Jean is unavailable)
Send out e-mail to everyone, and let people know they need to check their e-mail if weather is bad

Sweetheart Quilt Shop

LNCQ library has resided there for past few years, Patti would like to thank them in some way
Decided to give \$50.00 Sonic Gift Card to share amongst them. They do a daily "Sonic Run". Money to come from Treasurers discretionary fund (for donations)
Susan gave a check to Patti. Patti will purchase and delivery gift card

Treasurer's Report

Susan Rowland introduced the incoming Treasurer, Judee Robinson
Handed out 2 copies of form "Income and Expense Report"
Discussed information needed on form
Must have itemized receipt to get reimbursed
Form should be handed in to Judee promptly
If you have income to give Judee, count in front of Judee and tell Judee the amount,
Judee will verify
Copies of the Income and Expense Report will be available on the web site

501c3 Status gives LNCQ a Colorado Sales Tax exemption
When you make purchases for guild, you don't pay tax. Susan has copy of tax-
exempt document. Some stores already have the information (Kinko's)
Hospitality cannot use the tax exemption for give away prizes

Proposed budget handed out and discussed
Discussed the need going for providing a condensed version of the budget in the
newsletter for members. Will need to vote on this at the general meeting.

Committee Reports

Community Service—Position currently vacant. Until this is filled, the Board will work
as a group on this

Exhibits—Annie McCarthy new this year to this position. Solicited ideas, thinking of
asking people to bring Hearts / Red quilts to February meeting
Patti suggested making announcements at the meetings to get people to bring quilts to
next meeting.

Hospitality—Joan Miller, new to the position this year. Is ready for the upcoming
meeting

Library—Jan Douglass was also chair last year. The inventory is in progress. Discussed
rotating books to provide space on shelves. This could be a seasonal rotation, as she has
seen trends on when which books are taken out of the library. The list of books in the
library is 1 year old, most have been returned. Board members were hesitant to put the
book list on the website, for a variety of reasons, however thought it would be a good
idea to indicate the location of the library (Sweetheart Quilt Shoppe) on the website.
There are over 700 books in the library.
Title and Author indices are up to date.
Jan is in the process of weeding out books that haven't been used, and / or have a
copyright older than 1995.

Membership- not present

Newsletter—Patricia Streeter. Not new to position. Would like to have digital photos to spice up the newsletter. Will write article about the Block Party.

Timing and content are very important, sometimes filler is needed

Maxine has information on the history of LNCQ, which may be included in the newsletter.

Submit information for newsletter the day of the board meeting, or within 1 week of the board meeting. This is important to Patricia's schedule.

Keeping the newsletter on the website doesn't cost anything. Paper newsletter is expensive; each costing \$3.00 to copy and mail. Our current mailing costs (partial distribution by mail) is ~\$40.00 per month. Patti would like to see the newsletter become totally web based.

The Greeley quilt group is paperless

RMCQ has an option for members that want to have a copy of the newsletter mailed to them. They pay in advance for copying and give self-addressed stamped envelopes for mailing.

The first step would be to change the membership form for 2011 to include information about the mailing of the newsletter.

Advertising—no one is available to solicit ads and collect payment for ads.

Patricia would like to give local businesses / long arm quilters the opportunity to advertise in the newsletter. Maybe the cost of membership would cover this, or membership plus small annual fee.

Would need to be equitable in size; perhaps business card size. Perhaps a "Please Support our Member Businesses" page could be included in the newsletter, and the ads placed there.

Susan (Treasurer) interjected that advertisements brought in over \$300.00 last year, so it is not a trivial amount. However, no one has come forward to solicit ads and collect payment.

Patricia will be doing the newsletter this week.

Retreat—Sandi—the retreat is on track. Registration form is on website. Earliest submission can be February 8th and will continue accepting forms until full. Limited to 40 participants. Must be a member to attend.

Programs—Kathee and Maxine. Kathee was not present. 2 programs are set, Cindy Brick for February, and Jill Gorski for April. Maxine has spoken to several different quilters over the past few days. Maybeth Oxenrider, Patty Knoechel (Eleanor Burns sister) Cheryl Malkowski from Oregon. Nothing is set in concrete. Open to suggestions. She has also been in touch with several possible speakers for 2011.

Patti would like to do dinner before meeting, Maxine pointed out that some speakers prefer lunch to dinner.

Show and Tell—Donna—Show and tell has had good success. Will have them fill out the form. Discussion of pictures of shown quilts on website, or in newsletter, or both.

Small Groups—Not present

Ways and Means—Helena—Great year last year. The donation of fabric from Mountain Prairie Quilts in Berthoud made a big difference. In February will be selling pillowcases. Have lots of books and magazines. Garage Sale in June or August. Garage sale was not so great last year.

Rookie Program—Eileen--

Website—Jean Poland—Website is being updated. Need items for the website. Send pictures or information about small groups. Jean has hanged the addresses of officers because they were receiving spam e-mails. Jean will be working with Patti and other on the board about website and mass e-mailings.

Date for Newsletter Articles: by Friday 1/15/2010

Date for next general meeting: Monday February 1st

Date for next board meeting: Monday March 1st

Meeting adjourned ~9:15 p.m.