

LNCQ Board Minutes
Monday, March 1, 2010

(My apologies to Becky and the board for my ineptness for taking minutes – PLEASE send me any corrections or additions that I have missed)

In attendance: Patti, Shawnette, Judee, Annie, Joan, Jan, Melanie, Patricia, Kathee, Donna, Ann, Helena, Jean and Eileen.

Announcements at LNCQ meetings:

1. Announcement forms will be available on the web or at the meetings for anyone wanting to make an announcement. These will be given to Becky (LNCQ secretary to be included in the minutes and then passed to Jean (LNCQ web) to be placed on the web in the appropriate place. Jean will provide web forms at meetings.
2. Committee Chairs will give their reports during the business section – prior to the program.
3. After the break any announcements pertaining to upcoming quilting events will be given.
4. At each LNCQ meeting there will be table set up in the exhibit room to accommodate any member owned quilting business. The business owner or representative who displays their business cards, show a sample of their work, or pass out flyers and answer questions pertaining to their business **MUST** be a LNCQ member.

Meeting Reminders/Events – (newsletter)

1. Patricia will mail a postcard to the membership 10 days prior to the LNCQ general meetings as a reminder. The postcard will include program information, workshops and a note to check the LNCQ web site for more information.
2. Patricia will send an email reminder to the membership 7 days prior to the general meeting.
3. Patricia will provide a flyer at the meetings for upcoming programs, special events and web information.

Meeting Publicity

Shawnette will gather program/workshop information from Kathee and Maxine to be placed in quilt shops, newspapers, and on the web. She will send email updates to the membership.

WEB Advertising/Resource List *we need someone to take on this responsibility.

1. This person will be responsible to contact businesses by phone, letter, email or in person to put together a list for the web.
2. Contacting businesses should be in October/November, so the list can be edited and in place by January.
*Exception- since we are just getting this in place this year, we will try to get this done as soon as possible.
3. The cost of a yearly membership of \$25.00 will entitle the member to list their quilt related business on the LNCQ web site in the resource list, which will include the name of the business, owner of the business, address, phone number and email.
4. Business can join anytime during the year and be placed on the web. Expiration will always be December.
5. The length of time for a listing will be the current LNCQ year (January-December).
6. If the business would like a web link to their business it will be a charge of \$25.00 for the year.
7. All monies will be sent to Judee (LNCQ treasurer). She will send confirmed list to Jean.

Maintenance of WEB Resource List

1. Jean will maintain a “Member Resource List” on the web.
2. Any one time or up-coming event will be posted on the web for no charge.

Community Service

1. There were 56 pillowcases donated to the One Million Pillowcase Project through the local charities in Larimer County, 14 quilts were donated to Childsafe.
2. Community sew day – April 24 from 9 am – 3 pm; location to be determined.

Exhibits

1. Annie will be away for the June meeting and needs someone to help set up the exhibits.
2. Photos of the exhibits will be taken by Annie at the meetings and sent to Jean to be placed on the web.

Hospitality

Last meeting the members enjoyed the new option of picking out their own door prize.

Library

Jan has updated and cleaned up the library book list. She has stored some books with outdated techniques and patterns. Not everyone who checks out a book fills out the proper forms.

Membership

Melanie has completed the membership directory and sent the file to Jean to be distributed to the membership and mailed copies to the members who don't have email. Melanie is looking for someone to take over membership since she is moving.

Newsletter

Patricia will be responsible for getting notices to members for meetings. She will also work with Jean and keep the web notices up to date. (*See page 1) It was suggested to give opportunity tickets to any member who gives an announcement or article to Patricia.

Programs (information may be inaccurate due to my notes, so Kathee and Maxine please correct)

1. Kathee and Maxine have been busy! **April 5** – Jill Gorsky - Buttons; workshop 4/6, Spirit of Joy Lutheran Church, 9 am – 3:30; price to be determined; **June 7** – Marybeth Oxenberger; 6/8 workshop, Triple Four Patch and Trial Mix; **August 2** – Cheryl Malkowski; 8/3 workshop One Block Quilts; **August 23** – Pat Knoelgel – Special Event; **October 4** – Jean and Marvin Spears – photo transfer; 8/5 workshop. **December** - not sure if there will be a program or a celebration meeting. **April 2011** – Gail Arber (?)
2. It was suggested to try and get workshops on the week end or evenings for those who can not attend during the day time.

Retreat

Everything is in place and ready to go.

Show & Tell

It would be nice to have photos taken and placed on web.

Small Groups

May be a slot in an evening group for a new member – Ann will check.

Ways & Means

Helena got \$113.00 at book sale last meeting. She will continue bringing books to the meetings for sale. Garage sale will be later in the summer.

Rookie Program

Eileen will continue to work on ideas to get rookies and coaches together.

Workshops

July 31, 10 am – 4:30 pm; with Susie Robbins, “Christmas Heart Lights” quilt; place and price to be determined.

Future Events

- Springtime in the Rockies-April 16 & 17 – The Ranch, Loveland, CO.
- Victorian Sunday in the Park – June 13

Next General Meeting – April 5

Next Board Meeting – May 3

Submitted by Patti Smith, President